

Personal Data Processing Information Clause

In accordance with art. 13 section 1 and 2 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC (General Data Protection Regulation) (hereinafter: "GDPR"), please be informed of the following:

1. The controller of personal data is COLLEGIA Spółka z ograniczoną odpowiedzialnością with its registered office in Gdańsk (80-266) at Aleja Grunwaldzka 239 , entered into the Register of Entrepreneurs of the National Court Register kept by the Gdańsk-North District Court in Gdańsk, VII Commercial Department of the National Court Register under number KRS: 0000728542, NIP: 5833301225, REGON: 380036220, phone: + 48 730 555 565, e-mail: biuro@collegia.pl (hereinafter referred to as the "Controller").
2. Personal data are processed for the purpose of concluding and implementing a Dormitory Room Tenancy Agreement, due to the necessity to perform this agreement and the need to take action before its conclusion.
3. Providing your personal data is not mandatory, but failure to do so will make the conclusion and implementation of the Tenancy Agreement impossible.
4. Your data will be stored no longer than necessary, i.e. for the period necessary to perform the Tenancy Agreement and for the time necessary to establish, assert or defend claims or to protect the rights of another natural or legal person.
5. In addition, personal data will be processed in order to answer questions directed to the Controller regarding the conclusion and implementation of the Tenancy Agreement, the basis of which is your voluntary consent. These data will be processed for the period necessary to answer such questions, and afterwards for the purposes of and time of archiving the data, and to the extent required by law.
6. The processing of your personal data will also take place for the purpose of carrying out marketing activities by the Controller, based on your voluntary consent, which may be withdrawn at any time.
7. The Controller also processes personal data in order to ensure the safety of you and other people staying in the Dormitory, by using industrial cameras for video recording in the building and its surroundings, which is the legitimate interest of the Controller. These data will be stored for the period necessary to achieve the purpose for which they are collected, in accordance with applicable law.
8. The recipients of your personal data will only be the entities authorised to obtain them by law and entities participating in the provision of services. These data may be disclosed in particular to the following categories of recipients: companies providing IT support services and supplying IT software, accounting companies providing accounting services, law firms providing legal advisory services and legal representation.
9. The Controller does not intend to transfer your data to a third country or to international organisations.

10. You have the right to request the Controller to access your data, rectify it, transfer and delete it, and limit the processing of data, as well as the right to object.
11. In connection with the processing of your personal data by the Controller, you have the right to lodge a complaint with the President of the Office for Personal Data Protection.
12. Based on your personal data, the Controller will not make automated decisions against you, including decisions resulting from profiling.
13. Detailed rules for the collection, processing and use of personal data in connection with the booking and conclusion of the Dormitory Room Tenancy Agreement can be found at www.collegia.pl.